

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, July 24, 2025 at 6:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Dennis Johnson, Cody Bartley, Jim Frazier, Scott Smith
Staff Present: Volunteer Chief James Hendricks, Business Manager Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Johnson called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Johnson.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

1. Fire Safe Council breakfast on August 16th to promote available grants. Will advertise at Herald Day for available grants.

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. June 19, 2025 Regular Meeting Minutes
M/S Frazier/Smith - To approve the consent agenda.
Approved 4/0

E. Board of Director Business

1. Policy 2020 Dress and Grooming Amendments
 - i. Updated policy to include polo shirts was provided for review
 - ii. **M/S Smith/Frazier – To approve the amended policy as presented.**
Approved 4/0
2. Facilities Update – Station 87
 - i. Blevins Construction presented their plans for the Station 87 remodel.
 - ii. Received an engineered letter to fix the ceiling for the HVAC issues- will complete with demo
3. OES Flood Project Status Report
 - i. Alecco are making corrections to plans and resubmitting to the County. Comments from mechanical and electrical for resubmittal requirements.
 - ii. Funding has been returned to OES, so future expenses are on us. Potential window for reimbursement.
 - iii. No money is owed back to OES for the project
4. Fire Safe Council Update
 - i. Gave update during public comment period

F. ADMINISTRATIVE REPORTS:

1. Volunteer Chief Hendricks provided a detailed written report
 - i. Call Logs:
 - ii. Training Logs:

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G. BOARD REPORTS:

Director Johnson – None
Director Smith – None
Director Frazier - None
Director Stepps – Absent
Director Bartley – None

H. PENDING AGENDA REQUESTS:

1. Vehicle Apparatus Usage Policy
2. Water Tender Response Policy
3. Facilities Update
4. Alecco Update
5. Fire Safe Council

Adjourned for closed session at 7:28 pm

I. CLOSED SESSION – Opened at 7:28 pm

No action taken

Closed Session – closed at 7:32 pm

J. ADJOURNMENT:

Board adjourned at 7:32 p.m.

M/S Frazier/Bartley – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Cody Bartley
Board Clerk