

# HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, December 18, 2025 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## ATTENDANCE:

Directors Present: Dennis Johnson, Cody Bartley, Jim Frazier, Scott Smith  
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Miller, Lindsey Carter

### A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Johnson called the meeting to order at 6:04pm
2. Pledge of Allegiance lead by Director Johnson.

### B. ANNOUNCEMENTS/PRESENTATIONS: None

### C. HEARING OF THE PUBLIC: None

### D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. October 18, 2025 Regular Meeting Minutes  
**M/S Smith/Bartley - To approve the consent agenda.**  
**Approved 4/0**

### E. Board of Director Business

1. Audit Engagement Letter
  - i. **M/S Smith/Bartley – To approve the audit engagement letter as presented.**  
**Approved 4/0**
2. Facilities Update – Station 87
  - i. Re-wiring station to clear up past electrical issues
  - ii. No final plans yet for construction, waiting on approval to schedule pre-inspection
  - iii. Waiting on permit from Sacramento County
3. OES Flood Project Status Report
  - i. Alecco responded within timeline and offered to extend warranty on generator
  - ii. Offered a 2-week remediation to fix the issues
  - iii. Still waiting on County for plan comments
  - iv. Have been following through as they indicated at previous special meeting
4. Fire Safe Council Update
  - i. Secured chipper/shredder
  - ii. Looking for volunteers to help with work
  - iii. Need liability insurance to conduct work

### F. ADMINISTRATIVE REPORTS:

1. Volunteer Chief Hendricks provided a detailed written report
  - i. Call Logs: 6:48
  - ii. Training Logs: sessions/550.49 hours
  - iii. Met with OES rep and will be conducting a community based disaster drill with OES and CalFire
  - iv. Chief Rodriguez and CSD would like to meet to discuss a service contract and to potentially entertain a merger. It was discussed that the full Board would like to be present for this discussion, rather than a 2x2 meeting

## **HERALD FIRE PROTECTION DISTRICT**

**G. BOARD REPORTS:**

Director Johnson – None  
Director Smith – None  
Director Frazier – None  
Director Stepps – Absent  
Director Bartley – None

**H. PENDING AGENDA REQUESTS:**

1. Alecco Update
2. Station 87 Update

**I. Ended Open Session**

1. 6:45 pm

**J. Closed Session**

1. Opened at 6:47 pm
2. Closed at 7:16 pm
3. No action taken in closed session

**K. ADJOURNMENT:**

Board adjourned at 7:17 p.m.

**M/S Bartley/Smith – To adjourn the meeting.**

**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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Cody Bartley  
Board Clerk