

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, August 21, 2025 at 6:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Dennis Johnson, Cody Bartley, Jim Frazier, Scott Smith, James Stepps
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Miller, Business Manager Andrea Adams, Lindsey Carter

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Johnson called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Johnson.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. July 24, 2025 Regular Meeting Minutes
M/S Bartley/Smith - To approve the consent agenda.
Approved 5/0

E. Board of Director Business

1. Draft Policy/SOP – Apparatus Usage During Shift
 - i. Board provided a request of Chief to either enforce the request to not have apparatus/personnel out of District boundaries, unless District is fully covered. A formal policy or SOP is not needed if it is leadership enforced
2. Facilities Update – Station 87
 - i. Demo permit secured
3. OES Flood Project Status Report
 - i. Requested plans from Alecco to move on to another contractor
 - ii. Board requested to formally go after their bond and enforce that action with State Contractors Board
4. Fire Safe Council Update
 - i. Had community breakfast at Station 88 with Senator Niello, 40 people in attendance
 - ii. Working on a current \$3000 grant for Outreach

F. ADMINISTRATIVE REPORTS:

1. Volunteer Chief Hendricks provided a detailed written report
 - i. Call Logs: 6:35
 - ii. Training Logs: 217 sessions/361 hours
 - iii. LAFCO nomination for SD Rep: Jimmy Frazier was selected to submit nomination

G. BOARD REPORTS:

Director Johnson – None
Director Smith – None

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Director Frazier - None

Director Stepps – Absent

Director Bartley – None

H. PENDING AGENDA REQUESTS:

1. Alecco Update

Adjourned for closed session at 6:52 pm

I. CLOSED SESSION – Opened at 6:53 pm

No action taken

Closed Session – closed at 6:55 pm

J. ADJOURNMENT:

Board adjourned at 6:57 p.m.

M/S Smith/Bartley – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Cody Bartley
Board Clerk