

# HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, August 17, 2023 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## ATTENDANCE:

Directors Present: George Obi, Dennis Johnson, Cody Bartley, LaCharles James  
Staff Present: Volunteer Chief James Hendricks, Business Manager Andrea Adams

### A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Obi called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Obi.

### B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

### C. HEARING OF THE PUBLIC

1. None

### D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. July 20, 2023 Regular Board Meeting Minutes

**M/S James/Johnson - To approve the consent agenda.  
Approved 4/0**

### E. Board of Director Business

1. Annual Policy Review – Policy 2170, 2180, 2190, 2230, 2240, 2250, 2260, 2270, 2280
  - i. **M/S Johnson/James – To approve the amended policies as presented with the exception of 2230, which needs further review by the Policy Committee.  
Approved 4/0**
2. Committee Assignments
  - i. Postpone official committee assignments as of now
3. Lawn & Maintenance Agreement
  - i. Received two bids, need additional bids. Refer to the next meeting
4. Apparatus Acquisition Update
  - i. Type III – need to address an apparatus issue on new Type III, door alarm is activating on other vehicle
  - ii. Type I – in May/June 2024
5. OES Flood Project Status Report
  - i. Waiting on Aleco and still needing movement from OES on finishing project

## **HERALD FIRE PROTECTION DISTRICT**

### **F. ADMINISTRATIVE REPORTS:**

1. Volunteer Chief Hendricks provided a detailed written report.
  - i. Response time: 8:07 response time

### **G. COMMITTEE REPORTS:**

Apparatus/Facilities: need to re-engage on facility improvements  
Staffing: none  
Policy: review 2230  
Budget: review budget and meet with CPA

### **H. BOARD REPORTS:**

Director Johnson – reviewed numbers on potential command vehicles  
Director Obi – none  
Director Bartley – none  
Director Liebig Carter – Absent  
Director James – Fire Safe Council frustration, budget questions in regards to staffing

### **I. PENDING AGENDA REQUESTS:**

1. 2230 Attendance Policy
2. Lawn & Maintenance Agreement
3. Caltrans Letter for traffic accidents
4. Budget meeting with CPA

### **J. ADJOURNMENT:**

Board adjourned at 6:51 p.m.

M/S Bartley/James – To adjourn the meeting.  
**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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Lindsey Liebig Carter  
Board Clerk