

# HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, March 16, 2023 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## ATTENDANCE:

Directors Present: George Obi, Nick Beshara, Dennis Johnson, Lindsey Carter and Cody Bartley  
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller, Business Manager Andrea Adams

### A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Obi called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Obi.

### B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

### C. HEARING OF THE PUBLIC

1. None

### D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. February 16, 2023 Regular Board Meeting Minutes
- c. Call Logs
- d. Training Log
- e. Significant Purchases and Donations
- f. New Hire List

**M/S Johnson/Liebig - To approve the consent agenda.  
Approved 5/0**

### E. Board of Director Business

1. Financial Audit Presentation
  - i. Clean audit report given by Richardson & Company
  - ii. **M/S Liebig/Bartley – To approve the Financial Audit presentation as presented for FY 16/17 and FY 17/18  
Approved 5/0**
2. Annual Policy Review – Policy 1000, 1030, and 1050
  - i. Policies were reviewed and discussed
  - ii. **M/S Bartley/Johnson – To approve the policies as presented.  
Approved 5/0**
3. Facility Improvement Report
  - i. Down to 2 companies and will need to seek a 3<sup>rd</sup> bidding option
4. Apparatus Acquisition Update

## **HERALD FIRE PROTECTION DISTRICT**

- i. Final adjusted amount is \$56,981.08 for overage charge
  - ii. Letter was requested for no additional charges and was denied, but do have that in an email
5. OES Flood Project Status Report
  - i. Contact extension is being given and we are waiting on final contract
6. FY 23/24 Preliminary Budget Update
  - i. Waiting on report from county that is normally delivered in mid-April
7. Audit for Firefighter Endorsement Stipend Update
  - i. Current roster report given
    1. **M/S Liebig/Johnson - To issue back payments for current volunteers who should be receiving stipend and have not been. Approved 5/0**
  - ii. Past volunteer report given
    1. Referred to Personnel Committee to review situation and potential ways to pay along with legal consultation

### **F. ADMINISTRATIVE REPORTS:**

1. Volunteer Chief Hendricks provided a detailed written report.
  - i. Response time: 8:04 response time
  - ii. Training: not issued
2. Business Manager Report
  - i. Received a quote for Workers Comp that is \$9000 less than current provider
  - ii. Continuing to prep for FY 23/24 budget

### **G. COMMITTEE REPORTS:**

Apparatus/Facilities: Slow process on facility improvements. There have been steady repairs and maintenance for age related issues on current apparatus.

Staffing: Reviewed stipend issue

Policy: Reviewed 1000 policies, will keep regular review schedule for each meeting moving forward

Budget: waiting on preliminary budget figures from county

### **H. BOARD REPORTS:**

Director Beshara – Read prepared statement to the Board of Directors that cited the following:

- Accused nepotism on Board between Director Johnson and Director Liebig Carter
- Alleged toxic environment among volunteers within department
- Accused Chief and other Directors of focusing on a former volunteer as a ‘cancer’
- Cited labor law, OSHA violations
- Cited that policies were being used as punishments and also not being followed by all personnel
- Cited strong lack of leadership within department
- Submitted resignation and read formal resignation letter

Director Johnson – discussion of board member vacancy and thank you to volunteers for assistance with tree removal

**M/S Johnson/Bartley – To accept the immediate resignation of Director Nick Beshara. Approved 4/0**

Director Obi – None

Director Bartley – None

Director Liebig Carter – continued dialogue about resignation and comments made

# HERALD FIRE PROTECTION DISTRICT

## I. PENDING AGENDA REQUESTS:

1. February Special Meeting Minutes
2. OES Flood Project
3. Accounting Statement of apparatus
4. Apparatus Acquisition Update
5. Facility Improvement Update
6. Policy 2000-2009
7. Personnel Committee Report – Non-volunteer payment
8. Director Vacancy Procedure

## J. ADJOURNMENT:

Board adjourned at 7:00 p.m.

M/S Bartley/Johnson – To adjourn the meeting.

**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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Lindsey Liebig Carter  
Board Clerk