

# HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes  
Regular Meeting of the Board  
Tuesday, August 20, 2024 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## ATTENDANCE:

Directors Present: Lindsey Carter, LaCharles James, Cody Bartley  
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller

### A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Carter called the meeting to order at 6:05 pm
2. Pledge of Allegiance lead by Director Carter.

### B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

### C. HEARING OF THE PUBLIC

1. None

### D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. Committee Meeting Minutes

**M/S Bartley/James - To approve the consent agenda.  
Approved 3/0**

### E. Board of Director Business

1. Authorization for funding Electrical contractor per policy 3050.1.5
  - i. Current contractor did not compete permit process
  - ii. Request updated at September meeting
  - iii. **M/S Carter/James – Approve the Committee and Fire Chief to execute the clause based on the policy as presented.  
Approved 3/0**
2. Board Election Update
  - i. 4 applicants for 3 full term seats
  - ii. 2 applicants for 2 part term seats
3. Apparatus Acquisition Update
  - i. New engine is in Sacramento
  - ii. More equipment is coming
4. OES Flood Project Status Report
  - i. Issue with electrical contractor
5. Fire Safe Council Update
  - i. Has a website being built
  - ii. Working with Sac County OES
  - iii. Niesa will be helping with online fundraiser

## **HERALD FIRE PROTECTION DISTRICT**

iv. Working on fire hardening

### **F. ADMINISTRATIVE REPORTS:**

1. Volunteer Chief Hendricks provided a detailed written report.
  - i. Response time: 8:34 response time
  - ii. Training: 117 sessions/ 160 hours

### **G. COMMITTEE REPORTS:**

Apparatus/Facilities: None  
Staffing: None  
Policy: continue annual review  
Budget: None

### **H. BOARD REPORTS:**

Director Johnson – None  
Director Smith – None  
Director Liebig Carter – None  
Director James – None  
Director Bartley - None

### **I. PENDING AGENDA REQUESTS:**

1. Cal Trans Update
2. Final Budget FY 24/25
3. Facilities Update
4. General Contractor Bid Update
5. July minutes

### **J. ADJOURNMENT:**

Board adjourned at 6:47 pm p.m.  
M/S Bartley/James – To adjourn the meeting.  
**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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Lindsey Liebig Carter  
Board Clerk