

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, April 21, 2022 at 7:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Dennis Johnson, George Obi, Nick Beshara, Lindsey Liebig

Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller, Business Manager Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Liebig called the meeting to order at 7:00 pm
2. Pledge of Allegiance lead by Director Liebig.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. March 24, 2022 Regular Board Meeting Minutes
- c. Call Logs
- d. Training Log
- e. Significant Purchases and Donations
- f. New Hire List

**M/S Johnson/Obi - To approve the consent agenda.
Approved 4/0**

E. Board of Director Business

1. Director Vacancy Appointment
 - i. The Board of Directors interviewed 3 candidates for the vacant position.
 - ii. **M/S Johnson/Obi – To appoint Cody Bartley to fill the director vacancy
Approved 4/0**
2. Mid-Year Budget Revision Update
 - i. SB 170 Funding has been received and will be allocated in FY 22/23
 - ii. OES Project is moving forward with a \$250k project
 - iii. **M/S Obi/Beshara – To approve Resolution 2022-01 Budget Revision
Approved 4/0**
3. Strike Team & Mutual Aid Authorization Procedure
 - i. **M/S Beshara/Obi – To approve the proposed procedure for strike team and mutual aid authorizations.**

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ii. Approved 4/0

4. Annual Policy Review for Policy 3400, 3500, 4000, 4010, 4015, 4020
 - i. **M/S Johnson/Beshara – To approve the policies as presented.**
Approved 4/0
5. HVAC System Bid Review
 - i. Defer to FY 22/23 and pursue hiring a general contractor to oversee all facility upgrades
6. Resolution Calling the Election
 - i. **M/S Johnson/Obi – To approve the resolution as presented.**
Approved 4/0

F. ADMINISTRATIVE REPORTS:

Volunteer Chief Hendricks provided a detailed written report.

- i. Average response time was 8:37
- ii. Training Sessions: 75 hours/138.5 sessions

Business Manager Report

- a. Report provided

G. COMMITTEE REPORTS:

Apparatus/Facilities: Finalizing OES funding. Water tender should be arriving in August, Grass rigs should be arriving in late August and Type I engine contracts are signed. SCBA's have been delivered.

Budget/Staffing: FY 22/23 budget prep is underway

Policy: Continue policy review

H. BOARD REPORTS:

Director Johnson – Welcome to Cody.

Director Obi – Welcome to Cody.

Director Beshara – Welcome to Cody.

Director Liebig – Welcome to Cody. Need to move May meeting to 5/26.

I. PENDING AGENDA REQUESTS:

1. Policy Review – Remaining 3000
2. Strike Team Engagement
3. Swearing in Ceremony

J. ADJOURNMENT:

Board adjourned at 8:04 p.m.

M/S Beshara/Obi – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

HERALD FIRE PROTECTION DISTRICT

George Obi
Board Clerk