

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, June 19, 2025 at 6:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Dennis Johnson, Cody Bartley, Jim Frazier
Staff Present: Volunteer Chief James Hendricks, Business Manager Andrea Adams, Administrative Consultant Lindsey Carter

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Johnson called the meeting to order at 6:07 pm
2. Pledge of Allegiance lead by Director Johnson.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. May 15, 2025 Regular Meeting Minutes
- c. June 5, 2025 Special Meeting Minutes
M/S Bartley/Frazier - To approve the consent agenda.
Approved 3/0

E. Board of Director Business

1. Draft FY 25/26 Preliminary Budget
 - i. Draft budget was presented to the Board and questions were answered.
 - ii. **M/S Bartley/Frazier – To approve the FY 25/26 Preliminary Budget as presented.**
Approved 3/0
2. Facilities Update – Station 87
 - i. Blevins is working to address HVAC issue and to get a structural engineer to finalize the project. Not sure if this will be an additional cost or if it will be included in remodel costs.
 - ii. Remodel plan will be back from architect in 3 weeks
3. OES Flood Project Status Report
 - i. Alecco has had multiple submitted and rejections. Most recent bid is in triaged and will have comments returned by 6/25/25 per the County website. Will need a special inspection form to be completed. CBNC2025-00022 is the permit tracking number
 - ii. Still waiting for further written engagement from OES regarding remaining funding request to return – approximately \$160,000
4. Fire Safe Council Update
 - i. Got a \$3000 grant
 - ii. Will have a booth at Herald Day to advertise and will be hosting several breakfast events

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F. ADMINISTRATIVE REPORTS:

1. Volunteer Chief Hendricks provided a detailed written report
 - i. Call Logs: 8:49
 - ii. Training Logs: 152 sessions/381.71 hours

G. BOARD REPORTS:

Director Johnson – None
Director Smith – Absent
Director Frazier - None
Director Stepps – Absent
Director Bartley – Adding bid tally sheet to minutes for June 5th special meeting.

H. PENDING AGENDA REQUESTS:

1. Crew polos – Policy 2020 update
2. Facilities Update
3. Alecco Update
4. Fire Safe Council

Adjourned for closed session at 6:50 pm

I. CLOSED SESSION – Opened at 6:51 pm

No action taken

Closed Session – closed at 7:22 pm

J. ADJOURNMENT:

Board adjourned at 7:23 p.m.

M/S Frazier/Bartley – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Cody Bartley
Board Clerk