

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, September 27, 2019 at 7:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Brian Hurlbut, Lindsey Liebig, Heidi Braziel, Dennis Johnson, George Obi
Staff Present: Volunteer Chief James Hendricks, Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Liebig called the meeting to order at 7:00 pm
2. Pledge of Allegiance lead by Director Liebig.

B. ANNOUNCEMENTS/PRESENTATIONS:

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. August 15, 2019 Regular Board Meeting Minutes
- c. Call Logs
- d. Training Log
- e. Significant Purchases and Donations
- f. New Hire List

**M/S Obi/Braziel - To approve the consent agenda.
Approved 5/0**

E. Board of Director Business

1. 2012-13 and 2013-14 Audit Presentation – Approval of Audit Letter Report
**M/S Braziel/Hurlbut – To accept the audit report as presented for 2012-13 and 2013-14.
Approved 5/0**
2. Approval of 2019-20 Final Budget
**M/S Johnson/Hurlbut – To approve the 2019-20 Final Budget as presented.
Approved 5/0**
3. Lien Notice Update
Paperwork was provided to DMV and all outstanding issues on the notice have been resolved.
4. Presentation of EMR Course Graduates & Instructor Recognition
Presentation by Chief Hendricks to recognize graduates and instructors.
5. Promotion of William Smith to Engineer
Presentation by Chief Hendricks on promotion of William Smith

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F. INFORMATIONAL AND DISCUSSION ITEMS:

None

G. ADMINISTRATIVE REPORTS:

Volunteer Chief Hendricks provided a detailed written report which included the following:

- a. Response time was: 6:19
- b. 291 training hours

Business Manager Report

- a. Cleaning up from last round of audits

H. COMMITTEE REPORTS:

Apparatus/Facilities: None

Budget/Staffing: None

Policy: None

I. BOARD REPORTS:

Director Hurlbut – Congrats to course graduates and Engineer Smith and Thank you to Instructors

Director Liebbig – Congrats to course graduates and Engineer Smith and Thank you to Instructors.

LAFCo application has been submitted and an application to join the CSDA Legislative Committee has also been submitted.

Director Johnson – Congrats to course graduates and Engineer Smith and Thank you to Instructors

Director Obi – Congrats to course graduates and Engineer Smith and Thank you to Instructors

Director Braziel - Congrats to course graduates and Engineer Smith and Thank you to Instructors

J. PENDING AGENDA REQUESTS:

1. None

K. ADJOURNMENT:

Board adjourned at 7:45 p.m.

M/S Hurlbut/Obi – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Brian Hurlbut
Board Clerk