

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, May 25, 2023 at 6:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: George Obi, Dennis Johnson, Lindsey Carter and Cody Bartley

Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller, Business Manager Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Obi called the meeting to order at 6:020 pm
2. Pledge of Allegiance lead by Director Obi.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. April 20, 2023 Regular Board Meeting Minutes
- c. Call Logs
- d. Training Log
- e. Significant Purchases and Donations
- f. New Hire List

**M/S Carter/Johnson - To approve the consent agenda.
Approved 4/0**

E. Board of Director Business

1. Annual Policy Review – Policy 2010, 2011, 2012, 2020, 2080, 2090, 2100, 2110, 2120
 - i. Policies were reviewed and discussed
 - ii. **M/S Johnson/Carter – To approve the policies as presented.
Approved 4/0**
2. FY 23/24 Budget Draft
 - i. Draft was reviewed and changes were discussed. Recommended to pay off Five Star Bank loan entirely – Special Board meeting requested.
3. Strike Team Annual Review
 - i. Recommended to not engage in strike team based on lack of personnel and apparatus to participate.
 - ii. **M/S Carter/Johnson – To not engage in strike team for this season.
Approved 4/0**

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4. Vehicle Sale Update
 - i. Potential interested in 3 available rigs
 - ii. Add to next agenda for approval
5. Associate Director Discussion
 - i. Research policy options for adding an Associate Director policy
6. Facility Improvement Report
 - i. Delay until Fall
7. Apparatus Acquisition Update
 - i. Type III – 1 delivered and the other will be delivered next week
 - ii. Type I – in 2024
8. OES Flood Project Status Report
 - i. Compliance letter received from Sacramento County

F. ADMINISTRATIVE REPORTS:

1. Volunteer Chief Hendricks provided a detailed written report.
 - i. Response time: 7:37 response time
 - ii. Training: 195 sessions/ 240 hours

G. COMMITTEE REPORTS:

Apparatus/Facilities: Burton Fire doing pump test. Ladder testing is scheduled. All services are up to date.
Need electrical bid and to fix A/C
Staffing: None
Policy: Annual review ongoing. Need to review stipend schedule and policy 2001.
Budget: reviewed draft budget and provided recommendations.

H. BOARD REPORTS:

Director Johnson – Neighbor complaint update
Director Obi – None
Director Bartley – None
Director Liebig Carter – None

I. PENDING AGENDA REQUESTS:

1. Policy 2001
2. Closed session on neighbor complaint
3. Ride-a-long policy reinstatement
4. Stipend schedule review
5. FY 23/24 draft budget
6. Associate Director policy
7. Board member policy 4015
8. Command vehicle purchase
9. Move June Meeting to June 22nd
10. Special meeting for Five Star Loan payoff

J. ADJOURNMENT:

Board adjourned at 7:22 p.m.

M/S Bartley/Carter – To adjourn the meeting.

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Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Lindsey Liebig Carter
Board Clerk