

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, August 25, 2022 at 7:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Lindsey Liebig, George Obi, Nick Beshara, Cody Bartley
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Johnson called the meeting to order at 7:09 pm
2. Pledge of Allegiance lead by Director Liebig.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. July 21, 2022 Regular Board Meeting Minutes
- c. Call Logs
- d. Training Log
- e. Significant Purchases and Donations
- f. New Hire List

**M/S Obi/Bartley - To approve the consent agenda.
Approved 4/0**

E. Board of Director Business

1. Policy 2230 Attendance Policy Amendment Review
 - i. **M/S Obi/Bartley – To approve the amended policy as presented.
Approved 4/0**
2. Volunteer Termination Review
 - i. **M/S Bartley/Obi – To direct the Chief to handle this as an operational issue,
per the policy
Approved 3/1**
3. Policy 2165 Strike Team and Mutual Aid Reimbursements Review
 - i. **M/S Liebig/Bartley – To defer to the strike team procedure and revisit in
2023
Approved 4/0**
4. Standardized Bid Process

HERALD FIRE PROTECTION DISTRICT

- i. Director Bartley brought forward code revision that identified our policy was out of date. Policy committee will review Policy 3050 for needed amendments.
5. Board Meeting Recordings on website
 - i. Current website does not have enough storage space to support this. Meeting recordings are available in the office.
6. Meeting Date & Time Request
 - i. Reviewed potential new meetings days and times but determined to leave as is, and only move as needed per Board member request.
7. Grants Update
 - i. HFPD received a grant from Sacramento County Supervisors for \$83,333 for a new generator at Station 88
8. Apparatus Acquisition Update
 - i. Water Tender has been received and working through issues and conducting training
 - ii. Type III – on track for November delivery, mid-point inspection due soon
 - iii. Type I – 2023 completion
9. CRC Fire Text Book Update
 - i. Still working on targeting the appropriate instructor and source of the information but we have the text book in hand

F. ADMINISTRATIVE REPORTS:

Volunteer Chief Hendricks provided a detailed written report.

- i. Average response time was 7:42
- ii. 49 training sessions for 90 training hours

Business Manager Report

- a. None

G. COMMITTEE REPORTS:

Apparatus/Facilities: Engine is in for command vehicle and hoping to receive by end of August. Flood project ongoing with the base rock put down. Carport and foundation will be getting installed in the next 60 days. Currently waiting on SMUD's approval for generator.

Budget: None

Staffing: None

Policy: Reviewed 2230 and provide amendments

H. BOARD REPORTS:

Director Johnson – Absent

Director Obi – None

Director Beshara – None

Director Bartley – None

Director Liebig – None

I. PENDING AGENDA REQUESTS:

1. Policy 3050 policy amendment and sample informal bidding ordinance

HERALD FIRE PROTECTION DISTRICT

J. ADJOURNMENT:

Board adjourned at 8:18 p.m.

M/S Bartley/Beshara – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

George Obi
Board Clerk