

# **HERALD FIRE PROTECTION DISTRICT**

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, June 22, 2023 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## **ATTENDANCE:**

Directors Present: George Obi, Dennis Johnson, Lindsey Carter and Cody Bartley

Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller, Business Manager Andrea Adams

## **A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:**

1. Director Obi called the meeting to order at 6:01 pm
2. Pledge of Allegiance lead by Director Obi.

## **B. ANNOUNCEMENTS/PRESENTATIONS:**

1. None

## **C. HEARING OF THE PUBLIC**

1. None

## **D. CONSENT CALENDAR ITEMS:**

- a. Deposits, Claims, Payroll
- b. May 25, 2023 Regular Board Meeting Minutes
- c. May 30, 2023 Special Board Meeting Minutes

**M/S Johnson/Bartley - To approve the consent agenda.  
Approved 4/0**

## **E. Board of Director Business**

1. FY 23/24 Preliminary Budget
  - i. **M/S Carter/Bartley – To approve the FY 23/24 Preliminary Budget as presented.  
Approved 4/0**
2. Sale of Four (4) Apparatus
  - i. **M/S Carter/Johnson – To approve the Chief sell the four apparatus per District policy.  
Approved 4/0**
3. Command Vehicle purchase
  - i. **M/S Carter/Bartley – To approve the Chief and Apparatus committee begin looking at the purchase of a new command vehicle.  
Approved 4/0**
4. Board Policy 4015 Amendment
  - i. **M/S Johnson/Bartley – To approve the amended policy as presented.  
Approved 4/0**

## **HERALD FIRE PROTECTION DISTRICT**

5. Director Letters of Intent Review
  - i. **M/S Johnson/Bartley – To appoint LaCharles James to the Board vacancy position.**  
**Approved 4/0**
6. Facility Improvement Report
  - i. Delay until Fall
7. Apparatus Acquisition Update
  - i. Type III – all received and awaiting insurance to put into service
  - ii. Type I – in 2024
8. OES Flood Project Status Report
  - i. On July 8<sup>th</sup> the structure is going up

### **F. ADMINISTRATIVE REPORTS:**

1. Volunteer Chief Hendricks provided a detailed written report.
  - i. Response time: 6:38 response time
  - ii. Training: 95 sessions/ 137 hours

### **G. COMMITTEE REPORTS:**

Apparatus/Facilities: Looking into roofing bid and key card bid for fuel pumps. Need electrical bid and to fix A/C

Staffing: None

Policy: Annual review ongoing. Need to review stipend schedule and policy 2001.

Budget: need a meeting to review stipend updates

### **H. BOARD REPORTS:**

Director Johnson – None

Director Obi – None

Director Bartley – None

Director Liebig Carter – None

### **I. PENDING AGENDA REQUESTS:**

1. Policy 2001
2. Ride-a-long policy reinstatement
3. Associate Director policy
4. Budget Committee meeting
5. Stipend Schedule

### **J. ADJOURNMENT:**

Board adjourned at 6:36 p.m.

**M/S Bartley/Johnson – To adjourn the meeting.**

**Approved without objection.**

Respectfully submitted,

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Andrea Adams

## **HERALD FIRE PROTECTION DISTRICT**

Board Secretary

Approved:

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Lindsey Liebig Carter  
Board Clerk