

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, October 12, 2023 at 6:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: George Obi, Dennis Johnson, Lindsey Carter, Cody Bartley, LaCharles James
Staff Present: Volunteer Chief James Hendricks, Jim Miller, Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Obi called the meeting to order at 6:0 pm
2. Pledge of Allegiance lead by Director Obi.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. George's last meeting as a Director.

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. August 17, 2023 Regular Board Meeting Minutes
- c. August 28, 2023 Special Board Meeting Minutes
- d. August 10, 2023 Emergency Board Meeting Minutes
- e. September 28, 2023 Regular Board Meeting Minutes

**M/S Johnson/Bartley - To approve the consent agenda.
Approved 5/0**

E. Board of Director Business

1. Lawn Maintenance Agreement
 - i. **M/S Carter/Johnson – To approve the bid from Perez. Director Bartley to follow up with vendor.
Approved 5/0**
2. ARPA Grant/OES Project – No action needed, only update on generator purchase given
3. HVAC Repair Bids
 - i. **M/S Bartley/Obi - To approve the bid from Ostrander. Director Bartley to follow up with vendor
Approved 5/0**
4. Cell Phone for a Duty Officer Contract – refer to next meeting
5. CalTrans Letter
 - i. **M/S Johnson/Bartley – To approve letter as presented. Director Carter to finalize letter on letterhead and provide for signatures from Board members.
Approved 5/0**
6. Associate Director Policy

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- i. **M/S Bartley/Johnson – To approve the policy as proposed with amendments.
Approved 5/0**

7. Board Member Vacancy – open position until 12/15 meeting
8. Apparatus Acquisition Update
 - i. Type III – no new update
 - ii. Type I – in May/June 2024
9. OES Flood Project Status Report
 - i. Alecco starting Thursday with panels and generator, want OES to own tractor

F. ADMINISTRATIVE REPORTS:

1. Volunteer Chief Hendricks provided a detailed written report.
 - i. Response time: 8:51 response time
 - ii. Training: 98 sessions/ 158 hours

G. COMMITTEE REPORTS:

Apparatus/Facilities: None

Staffing: Need to schedule a meeting to review stipend schedule, inquire on full time personnel

Policy: need to review 2230, stipend schedule

Budget: None

H. BOARD REPORTS:

Director Johnson – None

Director Obi – Good Bye 😊

Director Bartley – None

Director Liebig Carter – None

Director James – Fire Safe Council meeting on 10/28

I. PENDING AGENDA REQUESTS:

1. Lawn Maintenance Agreement Update
2. HVAC Repair Bids Update
3. Cell phone for Duty Officer
4. Cal Trans Letter Update
5. Board Member Vacancy
6. Stipend Schedule
7. Policy 2230
8. Committees and Chairman election - January

J. ADJOURNMENT:

Board adjourned at 7:18 p.m.

M/S Bartley/Obi – To adjourn the meeting.

Approved without objection.

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Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Lindsey Liebig Carter
Board Clerk