

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Special Meeting of the Board
Sunday, January 26, 2025 at 10:00 am
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Dennis Johnson, Cody Bartley, Jim Frazier, Scott Smith, James Stepps
Staff Present: Volunteer Chief James Hendricks, Administrative Consultant Lindsey Carter

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Johnson called the meeting to order at 10:05 am

B. HEARING OF THE PUBLIC

1. None

E. Board of Director Business

1. Goals & Objectives
 - i. Reviewed previous goals and objectives, there will be ongoing review/additions and some items were added
 - ii. Will bring before the next meeting for review and approval
2. Board Policy Review
 - i. Reviewed policies specifically: Attendance, chain of command, fire marshal, plan/check/review process
3. Budget Review
 - i. General overview of budget and financial status given
 - ii. Will continue to directly report tax revenue vs. general expenditures vs. reserve expenditures to Board
4. Construction Project Review
 - i. Infrastructure projects at Station 87 is ongoing and will be completed within the month.
 - ii. Will be able to move to cosmetic updates after that
 - iii. Continue to monitor and review progress
5. OES review
 - i. Board wishes to hold to the cease and desist clause by the next meeting if no action is taken by contractor
 - ii. Will pursue revoking of bond if necessary
 - iii. Requesting update at February meeting for next steps
6. Fences surrounding gas pump and OES equipment
 - i. Director Frazier feels like they appear uninviting to community and are not welcoming to the public
 - ii. Fences are needed per contract with OES and to protect the new generator and gas pumps due to past fuel thefts
 - iii. Will look into ways to improve the look of the fences including slats, landscaping, etc.
7. 2024 Calls and Drills Attendance Records
 - i. Director Frazier requesting payroll records for January – December 2024
8. EMR program vs. EMT program
 - i. Director Frazier would like to explore cost savings of program in bringing in a consultant to conduct an EMT course to lessen the burden on BC Miller.

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- ii. Options will continue to be explored and evaluated
- 9. Firefighter Bill of Rights
 - i. Director Frazier would like to see the Firefighter Bill of Rights adopted for volunteers
 - ii. Will consult with legal counsel and provide options to the Board for review including amending current policies, adding language specifically for volunteers and addressing what current procedures are for volunteers

F. PENDING AGENDA REQUESTS:

- 1. EMR vs. EMT program review
- 2. Alecco update for OES project
- 3. Firefighter Bill of Rights – legal counsel reports
- 4. Expanded payroll report for 2024

G. ADJOURNMENT:

Board adjourned at 1:02 pm

M/S Bartley/Smith – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Cody Bartley
Board Clerk