

# **HERALD FIRE PROTECTION DISTRICT**

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, November 16, 2023 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## **ATTENDANCE:**

Directors Present: Dennis Johnson, Lindsey Carter, Cody Bartley, LaCharles James  
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller

## **A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:**

1. Director Carter called the meeting to order at 6:15 pm
2. Pledge of Allegiance lead by Director Carter.

## **B. ANNOUNCEMENTS/PRESENTATIONS:**

1. Neighborhood Watch Meeting at 11 am on November 18<sup>th</sup>

## **C. HEARING OF THE PUBLIC**

1. None

## **D. CONSENT CALENDAR ITEMS:**

- a. Deposits, Claims, Payroll

**M/S Johnson/Bartley - To approve the consent agenda.  
Approved 4/0**

## **E. Board of Director Business**

1. Lawn Maintenance Agreement Update
  - i. Trees have been trimmed and weeds are almost done. Will engage for a monthly service agreement
2. HVAC Repair Bids
  - i. Complete repair by 11/17 at Station 88
3. Cell Phone for a Duty Officer Contract
  - i. phone has been purchased through Verizon and is in operation
4. CalTrans Letter Update
  - i. Letter has been sent to District 3
5. Board Member Vacancy Update
  - i. Accepting letters until December 15<sup>th</sup>
6. Apparatus Acquisition Update
  - i. Type III – Motorola radios are shipped
  - ii. Type I – on 12/6 having pre-construction meeting for specs
7. OES Flood Project Status Report
  - i. Attended flood planning session

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### **F. ADMINISTRATIVE REPORTS:**

1. Volunteer Chief Hendricks provided a detailed written report.
  - i. Response time: 7:11 response time
  - ii. Training: 95 sessions/ 165 hours

### **G. COMMITTEE REPORTS:**

Apparatus/Facilities: None

Staffing: Need to schedule a meeting to review stipend schedule, safety personnel and training stipulation for volunteers under legal review

Policy: need to resume polices to review

Budget: None

### **H. BOARD REPORTS:**

Director Johnson – None

Director Bartley – None

Director Liebig Carter – None

Director James – Fire Safe Council private group to promote on Facebook

### **I. PENDING AGENDA REQUESTS:**

1. Cal Trans Letter Update
2. Board Member Vacancy
3. Stipend Schedule
4. Policy 2230

### **J. ADJOURNMENT:**

Board adjourned at 6:50 p.m.

M/S Johnson/Bartley – To adjourn the meeting.

**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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Lindsey Liebig Carter  
Board Clerk