

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, September 18, 2025 at 6:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Dennis Johnson, Cody Bartley, Jim Frazier, Scott Smith, James Stepps
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Miller, Business Manager Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Johnson called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Johnson.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. Fire Safe Council – October 26th, with Pat Hume confirmed to attend and a representative of the Insurance Commissioner and Community Manager of SMUD is confirmed to attend.
2. Radio Frequency and pager system update given.

C. HEARING OF THE PUBLIC

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. August 21, 2025 Regular Meeting Minutes
M/S Bartley/Frazier - To approve the consent agenda.
Approved 5/0

E. Board of Director Business

1. Final Budget Resolution FY 25/26
 - i. **M/S Smith/ Bartley – To approve FY 25/26 Final Budget as presented.**
Approved 5/0
2. Facilities Update – Station 87
 - i. Plans submitted and awaiting permit to begin demolition
3. OES Flood Project Status Report
 - i. Provided contractor with generator plans to potentially take over the project
 - ii. Chief has filed with the State Contractor Board for their bond and that process is ongoing
 - iii. Alecco has been informed that this process has begun
 - iv. If no response is given, then the Board can pursue a new contractor
4. Fire Safe Council Update
 - i. Report given during Announcements

F. ADMINISTRATIVE REPORTS:

1. Volunteer Chief Hendricks provided a detailed written report
 - i. Call Logs: 9:24
 - ii. Training Logs: sessions/256 hours

G. BOARD REPORTS:

Director Johnson – None
Director Smith – None
Director Frazier - None
Director Stepps – None

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Director Bartley – None

H. PENDING AGENDA REQUESTS:

1. Alecco Update

Adjourned for closed session at 6:50 pm

I. CLOSED SESSION – Opened at 6:51 pm

No action taken

Closed Session – closed at 7:05 pm

J. ADJOURNMENT:

Board adjourned at 7:07 p.m.

M/S Smith/Bartley – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Cody Bartley
Board Clerk