

# **HERALD FIRE PROTECTION DISTRICT**

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, December 15, 2022 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## **ATTENDANCE:**

Directors Present: Lindsey Liebig, George Obi, Nick Beshara, Dennis Johnson and Cody Bartley  
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller, Andrea Adams

## **A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:**

1. Director Johnson called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Liebig.

## **B. ANNOUNCEMENTS/PRESENTATIONS:**

1. None

## **C. HEARING OF THE PUBLIC**

1. None

## **D. CONSENT CALENDAR ITEMS:**

- a. Deposits, Claims, Payroll
- b. November 17, 2022 Regular Board Meeting Minutes
- c. Call Logs
- d. Training Log
- e. Significant Purchases and Donations
- f. New Hire List

**M/S Johnson/Obi - To approve the consent agenda.  
Approved 5/0**

## **E. Board of Director Business**

1. Facilities Bid Process Update
  - i. Need a new bid approach that will include actual drawings and a potential architect. Need a facilities committee meeting to create drawings or project list to be able to better quantify project
2. Apparatus Acquisition Update
  - i. Water Tender is still being evaluated
  - ii. Type III have a small change order and will begin construction soon
3. CRC Fire Text Book Update
  - i. Waiting on response from instructor

## **F. ADMINISTRATIVE REPORTS:**

Volunteer Chief Hendricks provided a detailed written report.

## **HERALD FIRE PROTECTION DISTRICT**

- i. Response time 8:35 for September & October
- ii. Training Sessions

Business Manager Report

- a. Audit is wrapping up and should have a final report in January

### **G. COMMITTEE REPORTS:**

Apparatus/Facilities: Vehicles have been serviced and the Chief's truck got new brakes. Bid Process is ongoing and being re-evaluated. OES project is supplying us a new Bobcat and trailer and HFPD will own the equipment.

Budget: questions about potential mid-year revision

Staffing: None

Policy: None

### **H. BOARD REPORTS:**

Director Johnson – None

Director Obi – None

Director Beshara – None

Director Bartley – None

Director Liebig – None

### **I. PENDING AGENDA REQUESTS:**

- 1. Oath of Office for Nick Beshara and George Obi
- 2. Elections of Chair, Vice Chair and Secretary
- 3. Committee Reps

### **J. ADJOURNMENT:**

Board adjourned at 6:36 p.m. to enter into Closed Session

Closed session was opened at 6:37 pm

Closed session was closed at 7:05 pm

Meeting was re-opened at 7:06 pm and the report was made that No Action was taken in Closed Session  
Board Adjourned at 7:06 pm.

M/S Obi/Beshara – To adjourn the meeting.

**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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George Obi  
Board Clerk