

# **HERALD FIRE PROTECTION DISTRICT**

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, April 17, 2025 at 5:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## **ATTENDANCE:**

Directors Present: Dennis Johnson, Cody Bartley, Jim Frazier, James Stepps, Scott Smith  
Staff Present: Volunteer Chief James Hendricks, Business Manager Andrea Adams, Administrative Consultant Lindsey Carter

## **A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:**

1. Director Johnson called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Johnson.

## **B. ANNOUNCEMENTS/PRESENTATIONS:**

1. None

## **C. HEARING OF THE PUBLIC**

1. None

## **D. CONSENT CALENDAR ITEMS:**

- a. Deposits, Claims, Payroll
- b. March 20, 2025 Regular Meeting Minutes  
**M/S Smith/Bartley - To approve the consent agenda.**  
**Approved 5/0**

## **E. Board of Director Business**

1. Firefighter Bill of Rights
  - i. Board consensus to remove from agenda for future meetings
2. Response to calls without law enforcement policy discussion
  - i. Sheriff's Office has engaged and is wanting to present to 1-2 Board members
  - ii. Board determined they would like this to be a formal discussion at a Board meeting with all Board member present along with the public. Lindsey will provide that request to the Sheriff's Office
  - iii. District obtained shared resources from Sac Metro and CSD and will adapt their procedures to fit District needs and to conduct training with volunteers
3. New Fire Hazard Severity Zones
  - i. A no vote would signal that the Board does not agree with the boundaries and has data to support alternative boundaries
  - ii. **M/S Smith/Bartley – To adopt the fire hazard severity zones as presented.**  
**Approved 5/0**
4. Facilities Update – Station 87
  - i. Advertisement is being posted on 4/21 and will meet wage requirements for public works for prevailing wage
  - ii. Ken Myers will be the project manager
  - iii. Pre-construction presentation will go before the Board
5. OES Flood Project Status Report
  - i. Alecco has submitted new plans to the County, awaiting decision
  - ii. Chief meeting with Alecco on 4/22
  - iii. Board would like to engage legal counsel and move forward with going after their Bond if they fail to do so

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- iv. Reach out to Tokay air for follow up on HVAC
- 6. Fire Safe Council Update
  - i. Goals & Objectives have been completed from their 5-year plan
  - ii. Group is meeting every 3 months
  - iii. Community outreach is being conducted
  - iv. Research message on pulse point app for advertisement and present option to Board

### **F. ADMINISTRATIVE REPORTS:**

- 1. Volunteer Chief Hendricks provided a detailed written report
  - i. Call Logs: 6:50
  - ii. Training Logs: 229 sessions/274 hours
  - iii. 3<sup>rd</sup> Quarter Personnel report: 7 employees have resigned and 14 are on active probation

### **G. BOARD REPORTS:**

Director Johnson – None  
Director Smith – None  
Director Frazier - None  
Director Stepps – None  
Director Bartley – None

### **H. PENDING AGENDA REQUESTS:**

- 1. Draft FY 25/26 Budget
- 2. Response to Behavioral Calls without Sheriff's presence
- 3. Facilities Update
- 4. Alecco Update
- 5. Fire Safe Council
- 6. Pulse Point advertisement
- 7. HVAC inspection legal options
- 8. Strike team determination

### **I. CLOSED SESSION**

- 1. Entered into Closed Session at 7:05 pm
- 2. Exited Closed Session at 7:26 pm
- 3. No action taken but a follow up Closed Session for April 22<sup>nd</sup> at 6 pm for continued discussion

### **J. ADJOURNMENT:**

Board adjourned at 7:27 p.m.

**M/S Smith/Frazier – To adjourn the meeting.**

**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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Cody Bartley  
Board Clerk