

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, June 18, 2020 at 6:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Lindsey Liebig, Dennis Johnson, Heidi Braziel, George Obi, Nick Beshara
Staff Present: Volunteer Chief James Hendricks, Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Liebig called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Liebig.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

1. Question regarding missing radios and they have not been located as of yet

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. May 21, 2020 Regular Board Meeting Minutes
- c. Call Logs
- d. Training Log
- e. Significant Purchases and Donations
- f. New Hire List

**M/S Johnson/Braziel - To approve the consent agenda.
Approved 5/0**

E. Board of Director Business

1. Letter of Intent for Richardson & Company Audit services
 - i. **M/S Obi/Beshara – Approve Letter of Intent as presented
Motion Passed 5/0**
2. Sale of surplus fire apparatus
 - i. **M/S Johnson/Braziel – Approve sale of UT 87 per policy
Motion Passed 5/0**
3. Preliminary Budget 2020-2021
 - i. **M/S Johnson/Braziel – Approve Preliminary Budget 2020-2021 as presented
Motion Passed 5/0**
4. Amendments to Policies 2020, 2210
 - i. **M/S Obi/Johnson- Approve amendments to policies 2020 and 2210 as presented**

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Motion Passed 5/0

5. Annual Review to Policies 2001, 2220, 2200

i. M/S Beshara/Braziel – Approve policies 2001, 2220 and 2200 as presented

Motion Passed 5/0

F. INFORMATIONAL AND DISCUSSION ITEMS:

None

G. ADMINISTRATIVE REPORTS:

Volunteer Chief Hendricks provided a detailed written report which included the following:

- a. Response time was: 8:15 – many out of area mutual aid
- b. 129 training sessions

Business Manager Report

- a. Written report provided

H. COMMITTEE REPORTS:

Apparatus/Facilities: Lights fixed at Station 88, receiving a quote for basic apparatus services at station

Budget/Staffing: Reviewed preliminary budget

Policy: Reviewed policies as presented to Board

I. BOARD REPORTS:

Director Liebig – Participated in CSDA Legislative Days and Legislative Committee. Held LAFCo meeting and will be holding a LAFCo SDAC meeting at the end of June

Director Johnson – None

Director Obi – None

Director Braziel – Need to schedule a Board retreat

Director Beshara - None

J. PENDING AGENDA REQUESTS:

1. Board Retreat to determine goals and objectives
2. IIPP Policy update – COVID addition

K. ADJOURNMENT:

Board adjourned at 6:46 p.m.

M/S Obi/Beshara – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary