

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, March 24, 2022 at 7:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Dennis Johnson, George Obi, Nick Beshara, Lindsey Liebig

Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller, Business Manager Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Liebig called the meeting to order at 7:00 pm
2. Pledge of Allegiance lead by Director Liebig.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. February 17, 2022 Regular Board Meeting Minutes
- c. March 6, 2022 – Special board Meeting Minutes
- d. Call Logs
- e. Training Log
- f. Significant Purchases and Donations
- g. New Hire List

M/S Johnson/Obi - To approve the consent agenda.

Approved 4/0

E. Board of Director Business

1. Closed Session from March 6, 2022 Report
 - i. Board of Directors met to review a potential lawsuit and review comments and determination from attorney. A formal letter was issued to community member that issued a complaint, that the process Chief Hendricks was following for fire marshal review was in accordance with the law, as they interpret it and we will provide follow-up to State Fire Marshal's office.
2. Volunteer Pay Stub & Class B Uniform Request Update
 - i. Volunteers are now being given a spreadsheet copy of their hours submitted with their pay checks
 - ii. Class B uniforms request will be reviewed with the FY 22/23 Budget for feasibility

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3. Director Vacancy Process & Timeline
 - i. Accept letters of intent until April 13th
 - ii. Hold special meeting prior to April Regular Meeting
4. Apparatus Acquisition Update – SCBA’s, Water Tender, Type III Engines
 - i. Equipment is starting to come in and be installed.
 - ii. SCBA’s are in transit to be delivered
 - iii. Type III engines are looking at September/October
 - iv. Type I engines need to be re-bid
 - v. Water Tender chassis is en route to South Dakota to complete build
5. Mid-Year Budget Revision Updated
 - i. Proposed allocation of SB 170 Funding – still reviewing if funding was distributed
 - ii. OES Funding Report – may look at pulling participation of funding completely, due to lack of engagement from OES
6. Policy 2165 Strike Team and Mutual Aid Reimbursements and Policy 2166 Strike Team Participation
 - i. Policies illustrate baseline procedures for strike teams
 - ii. Policies will undergo annual review prior to authorization to address potential changes to funding levels, requirements, etc.
 - iii. **M/S Johnson/Beshara – To approve policies as presented.
Approved 4/0**
7. Annual Policy Review for Policy 5010, 5011, 5020, 5030, and 5070
 - i. **M/S Johnson/Beshara – To approve policies as presented.
Approved 4/0**

F. ADMINISTRATIVE REPORTS:

Volunteer Chief Hendricks provided a detailed written report.

- i. Average response time was 6:53
- ii. Training Sessions: 219 hours/91 sessions

Business Manager Report

- a. Report provided

G. COMMITTEE REPORTS:

Apparatus/Facilities: OES Funding review in the next week to determine continued engagement; beginning ladder inspections and annual inspection scheduling

Budget/Staffing: tracking SB 170 funding; engaged Facilities committee in projects for FY 22/23 and 2000 account re-balance

Policy: Creation of Policy 2165 and 2166; began policy review scheduled for this year

H. BOARD REPORTS:

Director Johnson – None

Director Obi – None

Director Beshara – None

Director Liebig – None

I. PENDING AGENDA REQUESTS:

1. Policy Review 3400 – 4000 policies

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2. Strike Team Procedures
3. Next meeting at 7 pm

J. ADJOURNMENT:

Board adjourned at 8:07 p.m.

**M/S Obi/Beshara – To adjourn the meeting.
Approved without objection.**

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

George Obi
Board Clerk