

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, August 15, 2019 at 7:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Brian Hurlbut, Lindsey Liebig, Heidi Braziel, Dennis Johnson
Staff Present: Volunteer Chief James Hendricks, Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Liebig called the meeting to order at 7:00 pm
2. Pledge of Allegiance lead by Director Liebig.

B. ANNOUNCEMENTS/PRESENTATIONS:

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. July 18, 2019 Regular Board Meeting Minutes
- c. Call Logs
- d. Training Log
- e. Significant Purchases and Donations
- f. New Hire List

**M/S Hurlbut/Braziel - To approve the consent agenda.
Approved 4/0**

E. Board of Director Business

1. Herald Community Club – Herald Day Activities Update
Provided a summary of the activities and Chief was pleased that all stipulations were agreed to and followed through.
2. Approval of New Policy 3030 – Disposition of Surplus Equipment
**M/S Johnson/Hurlbut – To approve the new policy 3030 – Disposition of Surplus Equipment.
Approved 4/0**
3. LAFCo Special District Commissioner Election
**M/S Braziel/Hurlbut – To nominate Lindsey Liebig to submit election papers to run for the open special district position.
Approved 4/0**

F. INFORMATIONAL AND DISCUSSION ITEMS:

None

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G. ADMINISTRATIVE REPORTS:

Volunteer Chief Hendricks provided a detailed written report which included the following:

- a. Response time was: 7:40
- b. 161 training hours

Business Manager Report

- a. Audit was conducted, awaiting report

H. COMMITTEE REPORTS:

Apparatus/Facilities: inventoried old radios and ready for sale with the passing of the new policy

Budget/Staffing: Hired 4 new volunteers

Policy: None

I. BOARD REPORTS:

Director Hurlbut – None
Director Liebig – None
Director Johnson – None
Director Obi – None

J. PENDING AGENDA REQUESTS:

1. Budget Committee Meeting
2. Lien Notice Update
3. Audit Letter Confirmation pending receipt

K. ADJOURNMENT:

Board adjourned at 7:42 p.m.

M/S Hurlbut/Brazier – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Brian Hurlbut
Board Clerk